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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  | | --- | --- | | **Company Employees** | **User ID** | | Marketing Person | $ 1 | | Inventory Specialist | $ 2 | | **Purchasing Agent** | **$ 3** | | Communications Coordinator | $ 4 |  Purchasing Agent Responsible for ordering the products and tracking their receipt.  **TASKS:**   * Run MRP to create purchase requisitions * Convert purchase requisitions into purchase orders * Monitoring purchase orders for Date of Receipt   **COMMUNICATION:** (Examples of Team Communication)   * To the Communications Coordinator   + We will receive xxx units of (1L Clear Pure, 500ml Lemon etc.) on day xx. What should we do about that? * Inventory Specialist   + What product are we are low on (1L Clear Pure, 500ml Lemon etc)?   + What day will Inventory will be received on day xx. * Marketing Coordinator   + What product are we spending the most on marketing?   + Should we increase pricing because its costing xxx for (1L Clear Pure, 500ml Lemon etc.). |
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